

FINANCIAL ASSISTANCE APPLICATION

.%7 STUDENTS

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Financial assistance is awarded to students who attend Holy Trinity and demonstrate need. You will be expected to contribute as much as you are able to your child's education according to your financial profile. Use just one form for all children in the family applying for assistance. Submit the completed application and all required documentation ~~en hda en d h e u~~ In the case of divorced or separated parents, both parents must submit an application with proper documentation. **Incomplete Applications will be returned.**

A. STUDENT APPLICANT(S) TO HOLY TRINITY:

(1) _____ / _____ / _____
 Last Name First Name Middle Name HT Graduation Year Birthdate

(2) _____ / _____ / _____
 Last Name First Name Middle Name HT Graduation Year Birthdate

B. PARENT/GUARDIAN

Relationship to Student: Father ____ Mother ____
 Other (Please Explain): _____

 Last Name First Name MI

 Address

 City State Zip Code

(____) _____ (____) _____
 Home Phone Cell Phone

_____/____/____
 E-Mail Address Date of Birth

 Occupation/Title/Rank

_____(____) _____
 Employer Work Phone

 Address

 City State Zip Code

Marital Status: Single ____ Married ____ Widowed ____
 Divorced* ____ Divorced/Remarried* ____
 Separated* ____ *Please explain further in section I.

C. OTHER PARENT/GUARDIAN

*If not supporting tuition, please skip and explain in section I.

Relationship to Student: Father ____ Mother ____
 Other (Please Explain): _____

 Last Name First Name MI

 Address

 City State Zip Code

(____) _____ (____) _____
 Home Phone Cell Phone

_____/____/____
 E-Mail Address Date of Birth

 Occupation/Title/Rank

_____(____) _____
 Employer Work Phone

 Address

 City State Zip Code

Marital Status: Single ____ Married ____ Widowed ____
 Divorced* ____ Divorced/Remarried* ____
 Separated* ____ *Please explain further in section I.

D. HOUSEHOLD

Number of individuals living in the household? Parents/Guardians: _____ Children: _____ Other: _____

Please list all persons living in the household:

Adults (Over 21 Years of Age)

- (1) Name: _____ Relationship: _____
- (2) Name: _____ Relationship: _____
- (3) Name: _____ Relationship: _____
- (4) Name: _____ Relationship: _____

Other Children (Dependents you are currently supporting under 21 years of age)

- (1) Name: _____ School: _____ Grade: ____ DOB: ____/____/____
- (2) Name: _____ School: _____ Grade: ____ DOB: ____/____/____
- (3) Name: _____ School: _____ Grade: ____ DOB: ____/____/____
- (4) Name: _____ School: _____ Grade: ____ DOB: ____/____/____

(Please list additional adults/children in Section I.)

E. PARENT/GUARDIAN MONTHLY INCOME

*If an item is not applicable, please write N/A.

<u>Source</u>	<u>Monthly</u>
Wages (Parent/Guardian #1) ¹	\$ _____
Wages (Parent/Guardian #2) ¹	\$ _____
Net Business Income ²	\$ _____
Net Rental Income ³	\$ _____
Pension/Social Security (Parent/Guardian #1)	\$ _____
Pension/Social Security (Parent/Guardian #2)	\$ _____
Child Support	\$ _____
Alimony	\$ _____
LINK (Food Stamps)	\$ _____
Rent Subsidy	\$ _____
Interest/Dividends	\$ _____
Unemployment Income	\$ _____
Deferred Income	\$ _____
Worker's Compensation	\$ _____
Other	\$ _____
TOTAL INCOME	\$ _____

F. PARENT/GUARDIAN MONTHLY EXPENSES

*If an item is not applicable, please write N/A.

<u>Source</u>	<u>Monthly</u>
Food, Clothing, and Misc. ⁴	\$ _____
Housing: Rent/Mortgage ⁵	\$ _____
Utilities ⁶	\$ _____
Cable/Internet	\$ _____
Cell Phone	\$ _____
Vehicle Ownership Costs ⁷	\$ _____
Vehicle Operating Costs ⁸	\$ _____
Public Transportation ⁹	\$ _____
Health Insurance	\$ _____
Out of Pocket Healthcare Costs ¹⁰	\$ _____
Court Ordered Payments	\$ _____
Child/Dependent Care	\$ _____
Alimony/Child Support	\$ _____
Tuition Currently Paid ¹¹	\$ _____
Student Loan Payments	\$ _____
Credit Card Interest Payments	\$ _____
Other	\$ _____
TOTAL EXPENSES	\$ _____

¹ Wages, salaries, and tips before tax withholdings.
² Net Income from Business: Enter monthly net business income. This is the amount earned after ordinary and necessary monthly business expenses are paid. If the net business income is a loss, enter "0".
³ Net Rental Income: The amount earned after ordinary and necessary monthly rental expenses are paid. Do not include deductions for depreciation or depletion. If the net rental income is a loss, enter "0".
⁴ Total of clothing, food, housekeeping supplies, and personal care products.
⁵ For principal residence, include the total rent or mortgage payment, Along with average monthly property taxes, insurance, maintenance, dues, and fees.

⁶ Utilities include gas, electricity, water, fuel, oil, other fuels, trash collection and land line telephone.
⁷ Vehicle Ownership Costs: Total of monthly lease or purchase/loan payments.
⁸ Vehicle Operating Costs: Total of maintenance, repairs, insurance, fuel, registrations, licenses, inspections, parking, and tolls for one month.
⁹ Public Transportation: Total of monthly fares for mass transit.
¹⁰ Monthly total of medical services, prescription drugs and medical supplies (e.g., eyeglasses, hearing aids, etc.)
¹¹ Total tuition paid for grammar school, high school, and college, etc.

+ CERTIFICATIONS

I authorize Holy Trinity and its agents to release the information contained in this application, including any attachments, and/or such school records as deemed necessary, to partnering agencies, institutions, or individuals that provide tuition assistance and possess an interest in Holy Trinity's Financial Assistance Program.

Parent/Guardian Signature: _____ **Date:** ____/____/_____

Other Parent/Guardian Signature: _____ **Date:** ____/____/_____

I certify that the above information is true and I have included proof of income. I reserve Holy Trinity the right to request additional documents to substantiate financial information. I understand that by accepting financial aid, my child must maintain exemplary behavior and attendance records.

Parent/Guardian Signature: _____ **Date:** ____/____/_____

Other Parent/Guardian Signature: _____ **Date:** ____/____/_____

**Attachments required to process application:

- A copy of the parent/guardian's most recently completed tax return (1040, 1040A, 1040EZ, 1099, etc.) with all attachments.
- Parent/guardian's W-2 Forms from each employer
- Parent/guardian's last two pay stubs from each employer.
- If a parent/guardian is paid in cash, please include a letter from their employer stating their salary, hours, and position.
- Any other documentation as noted in the application, i.e., Social Security Administration, LINK documentation, etc.
- If you own a business or have income from rental property, please attach a copy of Schedule C and/or E of your 2020 Federal Income Tax Form.

K. HOW TO SUBMIT YOUR FINANCIAL ASSISTANCE APPLICATION AND SUPPORTING DOCUMENTS

Email

- Please create a PDF copy of your application and all supporting documentation. You can use your smartphone to do this using the free Adobe Scan application. Alternatively, you can use your smartphone to take a photo of each page of the application and supporting documentation.
- Email your PDF or photos to Matt Swanson, our Scholarships & Financial Assistance Officer, at mwsanson@holytrinity-hs.org.

Fax

- Fax your application and supporting documentation to the attention of Matt Swanson at **(773) 278-0144**.

Drop-Off

- If you wish to drop off your application and supporting documentation at Holy Trinity please visit the Business Office during school hours on in-person learning days.